

Erasmus+: Sport Info Day

**Session 2 – Submission and
Selection Procedure**

Round Table

Brussels, 5 February 2019

#sport infoday

The Idea



- Original and Innovative
- Fit to the Erasmus+ Sport Objectives and Priorities
- Appropriate to the actions available
- Able to involve partners



- Read the Erasmus + Programme Guide
- Read the EU Sport Policy documents



- Consult Compendia and Statistics
- Erasmus+ Project Results Database

The Actions

- ✓ **Small Collaborative partnerships**
- ✓ **Collaborative partnerships**
- ✓ **Not-for-profit European sport events**



The Partners



- Check E+ Project Results Database / Compendia
- E+ Sport Info Day (ConnexMe)



- Work with your own networks
- Ideal mixture of skills and competences
- Partners need to find the results relevant and useful
- Involve them in all stages of drafting



- Do not involve partners only because you like them
- Do not contact them at the last minute
- Avoid to be an applicant if you do not have experience

The Criteria

Eligibility criteria

- Any organisation established in a Programme Country
- Minimum requirement for each action
- Official application forms
- Deadline (4 April 2019)

Award Criteria

- Relevance of the project
- Quality of the project design and implementation
- *Quality of the project team and the cooperation arrangements*
- Impact and dissemination

Common mistakes

Eligibility criteria	Issues
Application package	<ul style="list-style-type: none">- Description of the project not in the template- Budget proposal not in the template
Minimum partnerships	<ul style="list-style-type: none">- Confusion between Programme and Partner Countries- Confusion between Partner Countries and partner organisations- Events – not enough Programme Countries
Deadline (4 April 2019)	<ul style="list-style-type: none">- Technical requirements- Late submission



Common mistakes

Award criteria	Issues
Relevance of the project	<ul style="list-style-type: none">- Not entirely relevant to the sport objectives- No EU added value- No genuine needs analysis- Not innovative or complementary
Quality of the project design and implementation	<ul style="list-style-type: none">- Vague description- No focus- No consistency- Inflated budget (intellectual outputs)
Quality of the project team and the cooperation arrangements	<ul style="list-style-type: none">- Appropriate partnership- Distribution of responsibilities and tasks- Essential added value (Partner Countries)
Impact and dissemination	<ul style="list-style-type: none">- Weak impact- Weak sustainability- No sufficient dissemination tools and strategies



The Funding Rules

	Small Collaborative Partnerships	Collaborative Partnerships	Not-for-profit European Sport Events
Financing Mechanism	Simplified: unit costs + real costs		real costs
Max. Grant	60 000 €	400 000 €	300 000 € 500 000 €
Duration	12/18/24 months	12/18/24/30/36 months	Up to 12 months
Type of contract	Mono-beneficiary	Multi-beneficiary	Mono-beneficiary
Pre-financing	Generally: 70 % of the grant awarded		



The Funding Rules

New financing method

- Fixed amount per month per applicant / partner organisation
- Fixed amount per participant and per meeting according to travel distance
- Fixed amount per working day for staff according to profile and country
- Fixed amount per local and international participants
- Simplified budget application form (Excel file)
- Project co-financing included in the calculation of the EU grant
- No audit certificate to be provided
- No financial capacity check for Small collaborative partnerships

The Good Proposal

- **Coherent** (problems, solutions, target groups, activities, budget, ambitions/resources/competence)
- **Simple** (objectives, approach)
- **Evidence based** (ex-ante needs analysis, state of art)
- **Clear** (identifying the need for such proposal, the solutions, and the outputs)
- **Rigorous in its planning** (which activities, when, for how long, and with what resources)
- **Explicit** (do not take for granted any information, if it is not in the application it cannot be taken into account)
- **Circumscribed** (a proposal is not about solving the world's problems, but about solving a specific issue)

The Application Package

Electronic Form



3 Compulsory annexes

- 1) Description of the project
- 2) Budget proposal
- 3) Declaration of honour

The Electronic Submission

- You need the PIC for all organisations involved
- Not all information about partners come automatically from PIC
- All mandatory fields must be completed
- The eForm must be validated
- All compulsory annexes must be attached
- The security settings of your PC must be checked
- The deadline must be respected



Functional mailbox: EACEA-SPORT@ec.europa.eu

Website: <http://eacea.ec.europa.eu>